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GABRIELS CARE & NURSING AGENCY

Registered General Nurse

Ref: GB1001

Gabriels Care & Nursing Agency is located in the heart of Reading, Berkshire and was founded in 2001. We supply staff for clients at a variety of locations fulfilling varying roles. These clients include (but are not necessarily limited to) hospitals, private care homes, local authority/council run care homes and charitable foundation homes. Gabriels is dedicated to providing the best standard of care, although there are no set entry requirements, we look for people who have caring attributes and are 'champions of the vulnerable'. As a nurse you will support our various clients with providing high-quality care to its residents and patients. The role is varied day-to-day, suitable candidates will have good communication skills and can work with integrity. Previous experience is desirable although we do consider applications from individuals who have an interest in working in the role. All workers must have a valid pin number issued by the Nurse Midwifery Council (NMC) and undertake a Disclosure Barring Certificate check. We can provide relevant training needed to fulfil role requirements.

Why work for Gabriels:

- Flexible Working Hours
- Full-time and Part-time
- Day/Nights Weekdays / Weekends
- Work as Self-Employed / PAYE
- Weekly Pay
- Transportation Service Provider
- Continuing Professional Development (CPD)
- Enhanced Training Qualification

Informal Discussion

For an informal discussion please contact Linda Gitau, Operations Manager via e-mail: enquiries@gabrielsnursing.com or +44 (0) 7889968169.

Job Description

A job description is attached as Appendix A. The precise duties will be agreed in discussion with the Manager.

Person Specification

The person specification for this post is attached as Appendix B.

SUMMARY OF TERMS AND CONDITIONS OF EMPLOYMENT

This summary is given as a guide and is not intended to form part of an individual's contract of employment. Full details of terms and conditions of employment for Agency staff will be made available to the candidate to whom the appointment is offered.

Salary

Salary will be up to £33.00 and is based on the hours, day of the week and time that you work. NHS & Hospital rates vary Monday to Saturday (Day & Night) and Sunday (Day & Night).

Casual Workers Hours

Due to the fluctuating demand to provide workers the agency cannot always predict exact staffing levels that it will require. Casual can therefore determine their working hours through accepting or refusing assignments offered. Your hours of work will vary depending on the operational requirements of the company and its client(s).

Starting Date

We accept applications on a rolling basis. Successful applicants are subjected to undergo company pre-employment checks.

Annual Leave Entitlement

There is an annual holiday entitlement which will depend on the number of hours that you work and will be pro-rated on the basis of full-time statutory entitlement of 28 days' holiday.

Notice Period

One months notice by either party.

Cancellation Period

A minimum of 3 hours, agency charges apply.

Proof of Qualifications

The person specification for this post lists qualifications that are essential and/or desirable and you may hold some or all of these qualifications. Please note that if you are shortlisted for interview, you may be asked to bring original certificates of these educational and professional qualifications. **Please do not provide these with your application.**

Entitlement to Work in the United Kingdom

If you are shortlisted for interview, you will be asked to bring to interview original documentary evidence of permission to work in the UK. Candidates invited to interview will be provided with a list of appropriate documents that can be provided as evidence.

Please do not provide this with your application.

Workers from outside of the EU may be eligible to work in this role subject to their immigration status. However, due to the nature of this role and the level of qualifications required, please note that immigration legislation will not allow applications for a sponsorship certificate for this post.

Health Assessment

Acceptance of registration is conditional upon a trust statement of details of your mental and physical health as set out in the application form. You have personal responsibility to declare any health conditions that may affect your competency to carry out the work outlined in the job description.

APPLICATION AND RECRUITMENT PROCESS

Your application form should quote the code **GB1001** and can be returned in the following ways:

- To apply please visit the relevant vacancy details at www.gabrielsnursing.recruitee.com
- Please note that feedback will not normally be provided to those applicants who are not shortlisted for this post.

Referees

In naming referees in your application, you are requested to give only those who can immediately be approached and one of these must be your current employer, or if not employed your most recent employer.

Interviews

Applications will be shortlisted and candidates may be notified of their interview times by telephone and/or email and it is therefore essential you include both of these in your application.

Candidates should note that travel and incidental expenses incurred in attending the interview will not be reimbursed.

If you need this document in an alternative format please contact us on +44 (0) 7889968169 or by email enquiries@gabrielsnursing.com.

JOB DESCRIPTION – REF: GB1001

JOB TITLE: Gabriels Care & Nursing Agency Staff (Nurse)
CONTRACT: Casual Worker
Reporting to: Nurse-in-Charge / Clinical Nurse, Operations Manager

JOB FUNCTION:

The role of the Registered Agency Nurse is to work alongside other registered nurses and health care staff in supporting them to provide quality care to all residents at all times. You are responsible for your own actions when carrying out your duties. Report to the Nurse-in-Charge / Clinical Nurse or registered manager at all times and the safety of the residents is paramount.

SPECIFIC DUTIES AND RESPONSIBILITIES

- To show by personal example the highest standard of residential patient care and participate in active bedside nursing care including the full use of appropriate nursing equipment.
- To be aware of and meet the needs of the residents as specified in the care plans and as directed by the care home.
- To liaise effectively with other professionals and significant others involved in the residents care, ensuring an integrated pattern of service delivery.
- To check and administer drugs with another trained nurse, reporting any discrepancies to the Nurse-in-Charge and/or registered manager.
- To observe and report any changes in the resident's condition and for this information to be entered in the patients records.
- To assist in the review of patients Care Plans and to make suggestions about aspects of the residents care planning.
- To seek assistance and guidance from senior staff when necessary.
- To receive supervision in order to enhance and consolidate personal and clinical skills.
- To conduct a professional manner between yourself and residents i.e. no exchanging of telephone numbers, no outside contact, this could lead to a dismissal from the age
- All Registered Nurses will attend all mandatory training as requested.

The post holder will report to the Nurse-in-Charge on Clinical Nurse on shift and be supervised by the Operations Manager, but will be expected to plan and manage his / her own workload within agreed systems and deadlines.

PERSON SPECIFICATION – Ref: GB1001

Post title: Gabriels Care and Nursing Agency Staff (Nurse) Date: August 2018		
Criteria	Essential	Desirable
Education, Experience & Achievements	<ul style="list-style-type: none"> ▪ Registered Nurse (RMN / RN- MH) with NMC (Degree Level or equivalent). ▪ Evidence of Continuous Professional Development and relevant training. ▪ Healthcare sector experience. ▪ Staff with RCN qualification together with relevant appropriate employed care experience. 	<ul style="list-style-type: none"> ▪ Strong teamwork ethic. ▪ Compassion focused. ▪ Flexibility
Skills & Knowledge	<ul style="list-style-type: none"> ▪ Evidence of good written and verbal communication skills. ▪ Excellent skills in communicating with service users and carers. ▪ Ability to teach junior staff on issues appropriate to service area. ▪ Ability to organise and plan therapeutic activity to the service user needs ▪ Competent IT Skills. 	
Personal Attributes	<ul style="list-style-type: none"> ▪ Commitment to high standards of Professional Nursing Practice and conduct. ▪ Ability to work in a team in order to execute a wide range of tasks. ▪ Flexibility and ability to work under pressure. ▪ The ability to prioritise a busy workload. 	

